



Writing Intern

Distant Village Packaging is an exciting and rapidly growing international company specializing in the custom hand-made packaging for specialty businesses. Distant Village Packaging focuses on eco-friendly and sustainable development and is a passionate contributor toward the betterment of the local communities and people we work with.

We are actively seeking the right candidate to join our team as a part-time **Writing Intern** at our office and showroom in Chicago. We offer a friendly and supportive working environment in which you will be challenged, valued, and encouraged to grow with our company.

Responsibilities include:

- Writing articles on certain topics about our company, writing press releases, and writing for our blog.

Requirements:

- Advanced Proficiency in Microsoft Office: Word, Excel, PowerPoint
- Earned or currently pursuing a degree in English or related field OR have strong writing and copy editing skills
- Must submit a writing sample
- Practical understanding and experience managing content on social websites like Youtube, Facebook, LinkedIn, and Twitter a huge plus
- Highly organized & motivated
- Resourceful and quick learner
- Passionate about sustainability
- Excellent written and verbal communication skills

Benefits:

- Academic Credit where applicable
- Professional Development & Guidance
- Hands-on, strategic responsibilities
- Sustainability training provided as well as networking with green businesses

For immediate consideration please send resume to jobs@distantvillage.com, with subject *Writing Intern*.

Internship hours are flexible although 20 hours per week commitment is preferred. This internship is unpaid.